

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
April 23, 2015
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Thursday, April 23, 2015 at the District office. The meeting was called to order at 9:08 am.

Board members in attendance were: Polly Campbell, Dr. Joe Constans, Dr. Petrice Sams-Abiodun, Sylvie Tran, Dr. Sarintha Stricklin, Dr. Emily Clark and Gary Mendoza. Board members not in attendance were: Charlotte Parent and Dr. Jeffrey Rouse.

Staff members present were: Yolanda Webb, Christy Ross, Dr. Charlotte Cunliffe, Dr. Katherine Smith, Meghan Ferris, Olivia Mills, Dr. Brenda Edgerton-Webster, and Sally Hays.

Approval of Minutes: Dr. Sams-Abiodun moved approval of the March 27, 2015 minutes, Mr. Mendoza seconded the motion, and it was passed unanimously.

Chair's Report: Ms. Campbell reported that she recently attended an opening celebration of an Arc facility in St. Bernard parish. She asked Board members to join a nominating committee which will present Board officer nominees for consideration at the next meeting. Dr. Stricklin, Dr. Constans and Dr. Petrice Sams-Abiodun volunteered to serve on the nominating committee. Ms. Campbell also asked Board members to join her on a committee to work on the creation of a performance evaluation of MHSD' Executive Director. Dr. Clark and Ms. Parent agreed to join the evaluation committee with Ms. Campbell. Ms. Campbell also requested Board members to review Board policies related to conflicts of interest.

Executive Director's Report: Ms. Webb reported that the budget and finance subcommittee had recently met and is in the process of reviewing budget and fiscal monitoring tools and policies. She shared that MHSD is currently working to secure a SAMSHA grant to fund evidence based medication assisted treatment and recovery support to individuals with opioid use disorders. She also mentioned that MHSD has been asked by DHH/OBH to participate with the other local governmental entities in a state wide learning project and strategic partnership with the University of Wisconsin to evaluate sustainable addiction treatment services in the community. Ms. Webb provided a list of recent MHSD media mentions to Board members.

CFO's Report: Dr. Cunliffe shared the list of contracts for fiscal year 2016 (attachment 1) in amounts over \$300,000, and answered Board questions related to the contracts. Ms. Webb affirmed that due diligence was performed for each of the contracts. Dr. Constans moved approval of the contracts, Ms. Tran seconded the motion, and it was passed, with one abstention from Dr. Stricklin. Dr. Cunliffe provided Board members with budget and financial information for MHSD through March 31, 2015, and explained MHSD's budgeting process including budget assumptions, possible changes, actions and next steps for fiscal year 2016. She also provided information to the Board about the executive budget for fiscal year 2016.

Parish Reports: No additional parish reports were provided.

Other Business: In accordance with the Board's monitoring calendar, Ms. Webb reported compliance with the policies related to the ends focus of grants or contracts, asset protection, and financial conditions and activities, and monitoring reports related to those policies were given to Board members for review. Ms. Hays recommended that three of the policy types, Executive Limitations, Governance, and Board-Executive Director Linkage, be reviewed and revised by small groups of Board members. Ms. Hays also suggested that the fourth policy, Ends, be reviewed and updated by the entire Board. Ms. Campbell stated that she would follow up with Board members regarding this recommendation.

Invitation for Public Comment: Julie Olsen, Executive Director of Plaquemines Community C.A.R.E. Centers Foundation, Inc. (PCCCF) was in attendance.

Adjournment: The meeting was adjourned at 10:49 am.

Attachments available up on written request